

## Ufford Arts Festival Safeguarding Policy Statement

**Ufford Arts Festival** acknowledges its duty of care to safeguard and promote the welfare of children, young people and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and Suffolk Safeguarding Children Board requirements.

The policy recognises that the welfare and interests of children, young people and vulnerable adults are paramount in all circumstances. It aims to ensure that, regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children, young people and vulnerable adults:

- have a positive and enjoyable experience whilst engaging in Ufford Arts Festival events and that we ensure a safe and child centred environment
- are protected from abuse whilst participating in the various activities of the **Ufford Arts Festival**
- In most cases children will be accompanied by an adult (a parent or carer), who will take responsibility for them. However, Young People, (defined as school age or above for the purposes of this policy), and Vulnerable Adults may decide to attend activities independently and need additional protection accordingly.
- **Ufford Arts Festival** acknowledges that some children, including disabled children and young people or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy **Ufford Arts Festival** will:

- promote and prioritise the safety and wellbeing of children and young people
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern
- ensure that any images of children, young people and vulnerable adults, whether in hard copy or online, are accompanied by written permission for their use from a parent or guardian; and all such images will in any case be reviewed for suitability by a named Trustee.
- ensure that confidential, detailed and accurate records of all safeguarding concerns, in the event that such an incident arises, are maintained and securely stored
- prevent the deployment of unsuitable individuals and recruit volunteers including committee members safely, where necessary ensuring that appropriate checks are made

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- Ensure that members of the management committee participate in safeguarding training, and where necessary offer this to other volunteers too
- ensure robust safeguarding arrangements and procedures are in operation and that at no point will any person be in unsupervised contact with a child or vulnerable person.

The policy and procedures will be widely promoted and are mandatory for everyone involved in **The Ufford Arts Festival**. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

## Monitoring

Ufford Arts Festival aims to be a biennial event. The policy will be reviewed prior to all future Ufford Arts Festival events and will take account of:

- changes in legislation and/or government guidance
- as required by the Suffolk Safeguarding Children Board
- as a result of any other significant change or event.

## Contacts

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This policy was reviewed by the Committee at its meeting on 13<sup>th</sup> July 2022