**MINUTES OF THE MEETING HELD ON 10TH FEBRUARY 2022**

 1. MINUTES OF MEETING held on 27th JANUARY, 2022

Taken to be a true record

2. MATTERS ARISING

SG reported that Mike Bewley has agreed to exhibit his woodwork pieces at the festival alongside willow-weaving, silver-smithing, ceramics and textiles.

Marion Barnes is to do a ‘slow-sewing’ demonstration with embroidery and creative stitching.

3. EVALUATION OF QUIZ NIGHT 4th February 2022

- Sutton Hoo chicken was a success

-Desserts could have been served from 3 work stations

-Smell quiz was an interesting aspect of the evening and tied in with our theme of the senses.

-Dishwasher expertly and relentlessly manned by Karen. The Team should have some training on this!

- A problem with access as pointed out by an individual in a wheelchair

**Action** *Jeremy to write to the Church warden*

4. MIKE CHALLIS MEETING – FEEDBACK

Jane & Jeremy circulated a document which gave a brief description of each item and the pro’s and cons. Main points:

- Mike’s caravan unsuitable due to accessibility. The back room in the Community Centre might work instead.

- Live feed of sounds from the Clock Tower in the Church would be relatively easy to install and cheap

- Beech cello & wind chimes more difficult. A suitable tree facing SW is needed. A workshop for children to help make the wind chimes.

- Village voices – a good use of the phone box. Participants could send in their first memories to the PUNCH and the best ones are chosen.

- Raveningham Woodland Lumiere – Too involved for a w/end event but some aspects could be taken from it. A Night Walk? Team visit required.

- Straw bales needed **Action** *Jeremy to contact the farmer, James Foskett to see if he can help*

**Action** *Jane to write up as a project ( and liaise with David findlay?)*

Cost of the project £1,000 approx.

5. PROGRAMME of suggested events

 5.1 To be held in the CHURCH

- Peel of bells

- Organ recital . If organist is not available, Invite the Rabble Chorus to sing as a wlcome to the festival ?

- Clock Tower sounds

- Children’s story telling in the afternoon

- Showing of the film Ackenfield on Friday evening. (Needs to be reviewed for suitability)

- Decorative banners sewn by Marion Barnes to be positioned in the Church perhaps on the South

 wall

**Action** *Jeremy to book through the church warden. N.B. Sandy has already emailed Jan Purcell in respect of gaining permission for the story-telling event and hanging the banners.*

**Action** *Nick to check with Jane Hawthorne as to who is the person to contact for inviting the Rabble Chorus. They need early booking.*

5.2 CREATIVE WRITING EVENT FOR CHILDREN/YOUNG ADULTS

Sandy outlined a plan for a limerick competition. Details in how to write a simple limerick and examples given can be published in the PUNCH by July/ August to give children time to write and then submit. The emphasis will be : funny/ silly/ nonsensical but not offensive.

This could be judged by Gerry O’Donovan / Shane ibbs/ Kevin Young ? The winning entry could be read out by Tom Maltby our quiz master?

**Action** SG to write up the details for submission to the PUNCH at a later date.

5.3 LITERARY TRAIL

Nina and Stefan living in School Lane have expressed an interest in taking part in the Trail. Tig suggested reading pieces centred around the 5 senses.

***( N.B. A complete list of readers and where to be located needs to be decided - at our next meeting?)***

5.4 MUSIC – possible events and location

Tig reported:

-Tamsin Anderson is suggesting a “Come & Sing “ two hour workshop for all ages and ability. You learn a piece and give a 15 minute performance ( in the Church?)

- Stefan is in a small rock band. He could give a ‘pop-up’ performance and possibly stage it by the Wonder Wall? Events could be timed for other ‘pop-ups’ ?

- Percussion workshop for children. Weave a story into the music.

**Action** Karen to work with the Woodlands Group.

- Lead a music trail through the woods stopping at each carving?

- Marquee outside the Community Centre as a location for some music events? For example, the ceilidh event provisionally planned for Saturday evening?

- Marquee positioned near to the Community Centre and/or on the Green at Goldsmiths. This can be accesssed from Ufford Park.

Singsong in a pub? Accordian – played by Zena?

5.5 DRAMA

Ufford Players **Action** Jeremy to speak with Jackie Wilks

6. FUNDRAISING

- ‘Awards for All’ – **Action** Jeremy

- National lottery Fund – **Action** Jane

- Arts Council – **Action –** Jane

- Queen’s Jubilee Fund apply by 1st April. (£750 – 10,000)

-Grant applications need to be costed

**-Action** Nick to populate the spread-sheet for costings.

**-Action** Sandy to re-submit the costing used for the SCF grant

7. WORKING WITH PUNCHLINE & UFFORD PUNCHLINE

 **Action** Jane to draft a timeline for deadlines for submissions to the PUNCHLINE

8. Council Licence application

**Action** Sandy to send copy to Jeremy

9. AOB

- New fencing required form Buildbase or Paul Rust? **Action** Jane

- Simon Read – The inspiration behind the Covid writings

 **Action** Sandy to contact – a possible contributor to the festival?

- Pottery exhibitor

 **Action** Jane to ask Michelle (?)

- Nature writer and Suffolk novellist Melissa Harrington . Could open the festival ?

 **Action** Tig to ask and her possible costs?

- Children’s Portrait Painting competition. Where to position the entries? Access problem with the stage in the Parish Hall. Could use the Mquee - Goldsmiths?

- Publicity Officer

 **Action** Tig to contact the publicity manager of Nottcutts.

10. TIME & DATE OF NEXT MEETING

Arranged for Monday, 14th February at 2:00 pm at Sandy’s house; Tree Tops.

N.B. (The Crown pub will be closed so room for parking)

This will be a PLANNING meeting largely focusing on the details of our festival programme.

Sandy to supply flip-cart paper; Jane an easel.

The meeting closed at 9:00 pm. With thanks to Tig for hosting.