MINUTES OF THE UAF MEETING HELD ON 16TH DECEMBER, 2021.

PRESENT

Jane Cochrane

Nick Crocker

Sandy Greenard

Jeremy Eyres (Chair)

Tig Thomas

The purpose of this meeting was to discuss and amend the draft Constitution (if necessary) dated 16th December, 2021, and to decide if we should apply for charitable status for the Ufford Arts Festival.

It was agreed that the first charity trustees are : Jane Cochrane, Nicholas Crocker, Sandra Greenard and Tig Thomas and should be appointed for 4 years in each case.

Points for Discussion

1) On chairing meetings there is an option as to whether or not the chair should have the casting vote. It was unanimously agreed, in terms of voting, that the chair should not be given a casting vote as the committee preferred to reach a consensus.

2) Point 14. Delegation by charity trustees.

 *The charity trustees may delegate any of their powers or functions to a committee or committees …*

It was agreed that when forming sub-committees, lead organisers of these committees can be appointed by a lead trustee to over-see the event but would not necessarily need a presence at their meetings. The important aspect was that the lead organiser of this sub-committee would report to the lead trustee for this event, who in turn, would report back to the main UAF committee.

3) Purpose of the Ufford Arts Festival.

Second sentence of first paragraph, it reads:

 ‘ *It will aim to build a diverse and inclusive cultural experience celebrating the arts and inspiring the whole community.’* It was agreed to add the word ‘*wider’* before ‘arts’ thus now reading:

*It will aim to build a diverse and inclusive cultural experience, celebrating the wider arts and inspiring the whole community.*

Trustee Eligibility Declaration

The document was read, signed and dated by the four trustees on 16th December. 2021.

Safeguarding Policy

The committee has read the policy and is aware of our safe-guarding responsibilities in particular for children and vulnerable adults.

It was unanimously agreed that we should apply to the Charity Commission for charitable status for Ufford Arts Festival. Jeremy to take forward.

AOB

Nick reported that we had sold 75 packs of Christmas cards to date. Cash sales = £250.

The Team voted unanimously for Jeremy Eyres, our current chairman, to be elected as a 5th trustee for one year in the first place.

Date of next Meeting

Agreed for Thursday 13th January, 2022 in the Crown pub at 6:00 pm.

 *Sandy to reserve the Back room of the Crown.*

It was suggested that we schedule regular meetings for the second Thursday of each month, and for meetings to alternate between the two pub venues: The Crown and the White Lion .

These suggestions will be finalised at our next meeting.

The meeting closed at 5:30 pm.